

DRIVE, An Economic Development Council of Governments

Meeting Minutes for October 8, 2016

Attending: Board members Greg Cole, John DeFinnis, Lance Diehl, Trevor Finn, Harold Hurst, Susan McGarry, Teri MacBride, David Soltz and Chris Young. Excused: Al Neuner, Matt Prosseda, and Solicitor Karen Hackman.

The meeting was held at 114 Woodbine Lane, Suite 103, Danville and called to order by Chairman John DeFinnis at 8:04 AM. The chair welcomed everyone and recognized the guests in attendance, Fred Gaffney and Bob Snyder.

Minutes:

*The minutes of September 7, 2016 were accepted without correction by motion of Harold and seconded by Trevor. Motion carried.*

Treasurer's Report & Budget:

The Treasurer's report through September 30, 2016 was distributed and reviewed by Lance. The report shows receipts and expenditures with assets of \$204,188.37. Various new transactions were noted including receipt of \$50,000 for Montour County's second payment in support of DRIVE.

There was discussion of interest rates and reasons for holding multiple accounts. Matt is requested to bring the board some recommendations on where to hold DRIVE funds going forward.

*A motion to approve the Treasurer's report as presented was made by Greg and seconded by Trevor. Motion carried.*

President's Report:

John thanked Greg and Susan for their work in the absence of staff. Greg said most calls and mail is irrelevant. Greg will check with Al on the outside sign and report back to the board. John agreed to check with Matt on payment of the 2015-16 PREP Administrators' invoice. Susan will get DropBox set up. The Industrial Tour was postponed until staff is hired. John stated there were thirteen qualified applications for the position.

New Business:

Trevor gave an update and there was discussion about Metso Mineral's closure announcement. A rapid response team from the CareerLink was mobilized. Despite efforts to reach Metso corporate management, it is still unclear whether the property will be put on the market for sale. BIDA has offered their assistance to market the building. Metso has declined to participate and refused PREP interviews in recent years. Teri said Focus Central PA is working on a "tombstone" announcement about available, skilled white-collar workers.

*A motion to approve spending \$100 to use DropBox was made by Teri and seconded by Trevor. Motion carried.*

Executive Session:

An Executive Session to discuss the staff vacancy and review applications was called at 8:35AM and ended at 9:15AM.

**DRIVE, An Economic Development Council of Governments**

**Meeting Minutes for October 8, 2016**

Regular Session Resumed:

The Regular Meeting resumed at 9:15AM. Chris will contact four candidates and set up interviews which will be conducted in executive session at the DRIVE office on October 26<sup>th</sup> and only if needed, on November 2<sup>nd</sup> after the regular board meeting. Board members will be provided with advance notice of the time of the October 26<sup>th</sup> session and meeting.

Adjournment:

The next meeting will be held on Wednesday, November 2<sup>nd</sup> at 8am, at the same location.

*A motion to adjourn was made by Harold and seconded by Greg. Motion carried.*

The meeting adjourned at 9:28 AM.

Submitted by Teri MacBride, Secretary