

**MEMBERS PRESENT:** Dr. John DeFinnis, Al Neuner, Dan Knorr, Greg Cole, Denny Hummer, Trevor Finn, Harold Hurst, Susan McGarry, Jennifer Wakeman (Executive Director)

**MEMBERS ABSENT:** Lance Diehl, Chris Young

**GUESTS PRESENT:** Bob Snyder, Dean Girton, Karen Blackledge, Timothy Hippensteel (Office/Project Manager), Aidan McDonald (Intern)

The meeting was called to order by Dr. John DeFinnis at 8:30 a.m.

**MINUTES:**

- June 6 Regular Board Meeting: Motion by Harold Hurst to accept the June 6 minutes without correction. Al Neuner seconded the motion; carried unanimously.

**TREASURER'S REPORT**

Dan Knorr presented the Treasurer's Report. He noted that a new Payroll Account was set up as a security measure so that our accountant and retirement entities don't have access to the same account that our general fund money is in. Dan noted on our Budget vs. Actual that we were over budget for Focus Central PA, as the dues had been raised this year. Jennifer Wakeman also noted that contributions from the counties would be coming in August, and that the contribution from the GDAIDC would not be in until the end of the year. Jennifer also noted that we were over budget in Supplies because we needed to purchase a new computer in the front office. Dan discussed the possibility of moving some money into a savings account or CD. Greg Cole also suggested opening separate property accounts for each new property that DRIVE acquires.

Motion to approve Treasurer's Report was made by Al Neuner. Harold Hurst seconded the motion; carried unanimously.

**EXECUTIVE DIRECTOR'S REPORT:**

Jennifer Wakeman noted the following activities in the past month:

An appraisal has been ordered for Project Lodestone, which will be back in four weeks.

There are a number of current ongoing projects that we are making progress on.

DRIVE is applying for a Multimodal Grant front DCED at the end of the month to improve railing and access roads at the former Metso Property.

## **COMMITTEE REPORTS**

Executive Committee: Dr. John DeFinnis presented the proposed DRIVE Employee Handbook, which had been revised after suggestions from the Executive Committee. Jennifer noted that there is ongoing research into a health plan.

Motion to approve the Employee Handbook was made by Trevor Finn, Susan McGarry seconded the motion; carried unanimously.

The open board position was also discussed. One proposed candidate had turned down the position, so the search is ongoing. The Board seat must be a resident of Columbia County.

## **OLD BUSINESS**

There was no Old Business to discuss.

## **NEW BUSINESS**

DRIVE had an inquiry about taking fencing from the Railroad Street property and using it as backstops and outfield fencing at Hess Field. Harold Hurst suggested that we come up with a work agreement for the removal of the fencing from Railroad Street and cleanup of any holes in the ground that it leaves. Trevor Finn also suggested that we get an insurance rider in case anyone would be injured during the removal.

Motion to approve the removal of the fencing from Railroad Street to be given to Hess field, contingent on a work agreement and insurance rider, made by Harold Hurst, seconded by Trevor Finn; carried unanimously.

Dr. John DeFinnis adjourned the meeting at 8:52 a.m.

**NEXT MEETING:** The DRIVE Board meets again on Wednesday, August 1 at 8:30 a.m. at the DRIVE office.

Respectfully Submitted,

Dennis Hummer, Secretary