

MEMBERS PRESENT: Denny Hummer, Greg Cole, Dean Girton, Dr. John DeFinnis, Harold Hurst, Susan McGarry, Chris Young, Trevor Finn, Al Neuner, Dan Knorr, Jennifer Wakeman (Executive Director)

Members Absent: Lance Diehl

GUESTS PRESENT: Karen Blackledge, Bob Snyder, Aidan McDonald (Intern), Tim Hippensteel (Office/Project Manager)

The meeting was called to order by Denny Hummer at 8:33 a.m.

MINUTES:

- June 5 Regular Board Meeting: Motion by Dr. John DeFinnis to accept the June 5th, Harold Hurst seconded the motion; carried unanimously.

TREASURER'S REPORT

Dan Knorr presented the Treasurer's Report. On the Balance Sheet, he pointed out that DRIVE had opened up a new checking account for the multimodal project with \$15,000.00 in order to keep those expenses separated. On the YTD P&L, he noted that we had received a \$25,000.00 contribution from the Joint Rail Authority for the Railroad Street project. He also noted that there had been a lot of expenses in the property account due to the office renovations.

Dan mentioned that the finance committee is exploring options of getting higher interest rates on the funds that are kept in the general checking account.

Motion to approve the Treasurer's Report made by Dean Girton, seconded by Trevor Finn; carried unanimously.

EXECUTIVE DIRECTOR'S REPORT:

Jennifer Wakeman gave the Executive Director's Report. DRIVE is currently waiting on follow-ups on several projects. The bid opening for the rail portion of the multimodal project will be on Thursday, August 8th at 3:00 pm. Jennifer mentioned that North Shore Railroad and the Joint Rail Authority had both been very helpful in the process. She noted that the JRA is offering one of their switches that would've had a three-month lead time and delayed construction had DRIVE had to order it.

The renovations are almost complete at the Railroad Street office building, and the September

DRIVE Board meeting is planned to be held at the new office.

Jennifer noted that there are several leads from Focus Central PA that are currently being fielded.

Jennifer praised the Committees and the Board of Directors for their support, saying the current projects would not have been possible without their efforts.

COMMITTEE REPORTS

Property Committee

The Property Committee requested approval to bid exterior work at the new office building. With the renovations inside, the exterior of the property needs to be cleaned up and repainted to make the available space more marketable.

Motion to approval a public bid for the work on the Railroad Street office exterior made by Harold Hurst, seconded by Trevor Finn; carried unanimously. Susan McGarry abstained from voting.

NEW BUSINESS

Montour County has agreed to dissolve the current Agreement for Services with DRIVE, releasing DRIVE from its lease on September 30, 2019. The DRIVE Board needs to approve as well to move forward.

Motion to dissolve the Agreement for Services between Montour County and DRIVE made by Harold Hurst, seconded by Al Neuner; carried unanimously.

DRIVE, as the fiscal agent and administrator of the Multimodal Grant for Montour County, the Grantee, needs to have a Cooperation Agreement in place with the County. DRIVE's solicitor has made the agreement, and the county's solicitor has approved it. The agreement needs to be approved by the DRIVE Board.

Motion to approve the Cooperation Agreement with Montour County on the Multimodal Funds made by Dr. John DeFinnis, seconded by Susan McGarry; carried unanimously.

Denny Hummer adjourned the meeting at 8:53a.m.

NEXT MEETING: The DRIVE Board meets again on September 4th, 2019 at 8:30 a.m. at the new DRIVE Office at 418 Railroad Street.

Respectfully Submitted,

Dean Girton, Secretary