

MEMBERS PRESENT: Denny Hummer, Greg Cole, Dean Girton, Lance Diehl, Harold Hurst, Susan McGarry, Chris Young, Trevor Finn, Al Neuner, Dan Knorr, Jennifer Wakeman (Executive Director)

GUESTS PRESENT: Karen Blackledge, Aidan McDonald (Intern), Tim Hippensteel (Office/Project Manager)

The meeting was called to order by Denny Hummer at 8:30 a.m.

MINUTES:

- August 7 Regular Board Meeting: Motion by Dean Girton to accept the August 5th, Al Neuner seconded the motion; carried unanimously.

TREASURER'S REPORT

Dan Knorr presented the Treasurer's Report. He touched on a few expenses, but overall, stated that there was nothing new to report for this month.

Motion to approve the Treasurer's Report made by Susan McGarry, seconded by Harold Hurst; carried unanimously.

EXECUTIVE DIRECTOR'S REPORT:

Jennifer Wakeman gave the Executive Director's Report. During the month of August, one of the main focuses had been the office building. Most of the furniture is in, except for the board chairs, a few office chairs, and guest chairs for the lobby. She stated that we are also waiting on the DRIVE signage for the front entrance and behind the reception desk to be installed. The exterior work is also yet to be done, including painting some of the windows and the roof. A proposal from our engineer has also been received to redo the front parking lot of the building.

Jennifer stated that the sale of the final lots at the business park, lots 6 & 7, are to close this month. There have also been several other groundbreakings at the park recently. It was suggested that DRIVE and CCIDA collaborate and have a PR event to mark the sale of the final lots. Lance Diehl mentioned the possibility of holding it at the Light Street branch of First Columbia, right next to the business park.

DRIVE is already beginning planning for 2020. Jennifer mentioned that the Finance Committee will meet soon to begin discussing the budget for the coming year.

The bids for the rail portion of the Multimodal project have come in, with Chesapeake Thermanite Welding, LLC (CTW), being awarded. Work will begin starting this month. The siding portion will be done this fall, and the crossing will be done in the spring.

Utilities in the plate shop are in the process of being hooked up. Once all the utilities are in, DRIVE will be able to close on that.

An open house is being planning to show the DRIVE Professional Building on October 17 from 4:00pm – 6:00pm. Invites will be sent out within the next two weeks.

NEW BUSINESS

It was suggested that DRIVE put together a stakeholders handout to be printed either quarterly or semi-annually, showing the projects and progress that DRIVE has made.

Motion to adjourn the meeting at 8:59pm made by Dean Girton, seconded by Susan McGarry; carried unanimously.

NEXT MEETING: The DRIVE Board meets again on October 4th, 2019 at 8:30 a.m. at the DRIVE Office at 418 Railroad Street.

Respectfully Submitted,

Dean Girton, Secretary