

MEMBERS PRESENT: Denny Hummer, Dean Girton, Lance Diehl, Harold Hurst, Susan McGarry, Trevor Finn, Dr. John DeFinnis, Chris Young, Dan Knorr (Call-in), Jennifer Wakeman (Executive Director)

MEMBERS ABSENT:

GUESTS PRESENT: Bob Snyder, Karen Blackledge, Aidan McDonald (Intern), Tim Hippensteel (Office/Project Manager)

The meeting was called to order by Denny Hummer at 8:32 a.m.

Denny Hummer announced that an private executive session was held prior to the public meeting, and no action or votes were taken.

MINUTES:

- December 4 Regular Board Meeting: Motion by Dean Girton to accept the December 4th, John DeFinnis seconded the motion; carried unanimously.

TREASURER'S REPORT

Dan Knorr presented the Treasurer's Report. He pointed out that there were some higher costs this month because of some trenching work that is being done at the Plate Shop for PPL, water, and sewer access. He also noted that DRIVE had received its portion of the sale of the final lots at the Columbia County Business Park.

Motion to approve the Treasurer's Report made by John DeFinnis, seconded by Lance Diehl; carried unanimously.

EXECUTIVE DIRECTOR'S REPORT:

Jennifer Wakeman presented the Executive Director's Report. DRIVE has a number of ongoing building projects including the front parking lot of the DRIVE Professional Building as well as the Multi-Modal project. The staff is looking at a few potential prospects in Columbia county, which could include partners such as North Shore Railroad.

The DRIVE staff is going to be working on marketing plans for the available suites in the DRIVE Professional Building.

Strategic expansion of the Montour County broadband network is in planning phases. Coverage his hoped to be expanded to further reaches in underserved townships.

The Coalition with Camoin 310 will meet for the first of two sessions in January.

Jennifer thanked the commissioners of both Montour and Columbia counties, who agreed to contribute \$25,000.00 each to DRIVE for continued support in 2020 through hotel taxes.

COMMITTEE REPORTS

Property Committee:

McTish-Kunkel has designed a new front parking lot for the DRIVE Professional Building. Bids were opened in December. Five bids were received ranging from \$67,000.00 - \$130,000.00. Gutelius Excavation came in at the lowest bid, and McTish-Kunkel has suggested that we go with their bid.

Motion made by Harold Hurst to approve the bid for the reconstruction of the front parking lot to Gutelius Excavating, Susan McGarry seconded; carried unanimously.

NEW BUSINESS

The Annual meeting will be held next month at the DRIVE Office.

Denny Hummer adjourned the meeting at 8:46 a.m.

NEXT MEETING: The DRIVE Board meets again on January 2nd, 2020 at 8:30 a.m. at the DRIVE Office at 418 Railroad Street.

Respectfully Submitted,

Dean Girton, Secretary