

**MEMBERS PRESENT:** Denny Hummer, Greg Cole, Dan Knorr, Dean Girton, Harold Hurst, Susan McGarry, Al Neuner, Trevor Finn, Dr. John DeFinnis, Chris Young, Lance Diehl (Call-in), Jennifer Wakeman (Executive Director)

**MEMBERS ABSENT:**

**GUESTS PRESENT:** Bob Snyder, Karen Blackledge, Aidan McDonald (Intern), Tim Hippensteel (Office/Project Manager)

The meeting was called to order by Denny Hummer at 8:32 a.m.

**MINUTES:**

- October 2 Regular Board Meeting: Motion by Dean Girton to accept the November 6<sup>th</sup>, Al Neuner seconded the motion; carried unanimously.

**TREASURER'S REPORT**

Dan Knorr presented the Treasurer's Report, which included the updated Operating Budget. He said that the Finance Committee had received no comments or concerns on the proposed budget for 2020. On the balance sheet, she noted that DRIVE's shares from the sale of Lots 6 & 7 had been received.

Motion to approve the Treasurer's Report made by John DeFinnis, seconded by Trevor Finn; carried unanimously.

**EXECUTIVE DIRECTOR'S REPORT:**

Jennifer Wakeman presented the Executive Director's Report. Focus Central Pennsylvania had voted to have DRIVE act as their administrator. This will give Focus a permanent home at the DRIVE Office, with use of the board room as needed. Focus will be hiring Lauren Bryson as a full time employee in 2020.

DRIVE is continuing to receive several new leads, and several projects are beginning to come to fruition.

DRIVE sponsored the Strong Towns event that was held at the Greenly Center on November 7<sup>th</sup> by the Exchange. The event was well attended and involved discussion on downtown growth and development and how these things can be done differently.

A celebration of the sale of the final lots of the Columbia County Business Park was held on

November 14<sup>th</sup> at the Fairfield Inn & Suites by Marriot in the Business Park. The event brought together members of DRIVE, CCIDA, and the Alliance to celebrate this milestone.

A Letter to the Editor commending DRIVE for the Montour County broadband network appeared in both the Daily Item and the Press Enterprise. DRIVE has been in discussions about strategic expansions of the network to reach more underserved areas and has also had meetings about new partnerships to proceed with the network.

Jennifer also was a part of an innovation summit that was held at Sun Tech.

## **COMMITTEE REPORTS**

### Finance Committee:

*Motion made by John DeFinnis to approve the 2020 Budget, Dean Girton seconded; carried unanimously.*

## **NEW BUSINESS**

Jennifer opened the floor for discussion on when DRIVE board meetings should be held in 2020. It was decided to leave them at 8:30 a.m. on the first Wednesday of every month, with the exception of January, which will be held on Thursday, January 2<sup>nd</sup> at 8:30 a.m.

*Denny Hummer adjourned the meeting at 8:58 a.m.*

**NEXT MEETING:** The DRIVE Board meets again on January 2<sup>nd</sup>, 2020 at 8:30 a.m. at the DRIVE Office at 418 Railroad Street.

Respectfully Submitted,

Dean Girton, Secretary