



DRIVE Board Meeting Minutes

September 7th, 2022

MEMBERS PRESENT:

Alan Neuner, John Uehling (via Zoom), James Pachuki, Jeb Stotter, Leslie Temple, Dan Knorr, Jeff Reber, Sam Schiccatano, Dave Park, Jennifer Wakeman, Joe Kantz, Trevor Finn, Chris Young, Jeff Erdly

MEMBERS ABSENT:

Justin Ross, Susan McGarry

GUESTS PRESENT:

Tim Hippensteel (Project Manager), Amanda Craig Bradley (Business Outreach Manager), Aidan McDonald (Facilities Manager), Amanda Schell (Administrative Assistant).

The meeting was called to order by Jeb Stotter at 8:30am.

MINUTES:

- August 3rd, 2022 Board Meeting: Motion by Al Neuner to accept the minutes, Trevor Finn seconded the motion; carried unanimously.

TREASURER'S REPORT

Dan Knorr presented the Treasurer's Report. He reported a transfer of funds from DRIVE's investment accounts to cover operational expenses and noted the negative balance on the Payroll account is an error.

Motion to approve the Treasurer's Report made by Dave Park, seconded by Jim Pachuki; carried unanimously.

STAFF REPORTS:

Executive Director & Property Committee Report

Jennifer Wakeman noted an exceptionally busy August, as multiple projects of significance are nearing completion. The Project Ocean Wave property purchase is set to close tomorrow September 8th, DRIVE has submitted two grant applications related to the former Sunbury Hospital (a RACP grant for \$5M and a Keystone Communities Grant for \$45,000), as well as assisted two Danville community organizations with their RACP grant applications. Additionally, the RFP for redevelopment of the Sunbury Hospital was released in August and two organizations have shown interest.

The Property Committee is planning an auction on the miscellaneous contents of the hospital, likely in November. And the sale of two parcels associated with the hospital property were approved last month and will close on September 15th. Wakeman continued with news from the Commonwealth Court regarding the Days Inn property. The owner has until September 15th to file one final appeal with the state Supreme Court. If this is not done, the property would be transferred to DRIVE and sold to recoup expenses associated with the project.

Wakeman informed the board that Amanda Craig Bradley was recently selected to participate in comprehensive leadership and economic development training through the Appalachian Regional Commission's Appalachian Leadership Institute. Amanda provided a brief introduction on the institute and will update throughout the year on her monthly field visits. Jennifer then provided an update on the PUC hearings.

Nominating Committee

Jeb Stotter announced that, due to recent changes made to DRIVE's By-Laws which require representation from all five counties, the Chair must appoint representatives to the Nominating Committee from Montour and Union counties. Stotter appointed Dan Knorr to represent Montour County and John Uehling to represent Union county.

OLD BUSINESS

Stotter inquired of any Old Business. Hearing none, he proceeded to New Business.

NEW BUSINESS

Due to a last minute closing condition on the Project Ocean Wave loan, Jeb Stotter proposed a new agenda item be added.

Motion to add an agenda item regarding the Project Ocean Wave real estate purchase made by Jeff Erdly, seconded by Dave Park; carried unanimously.

Motion to open a checking account at Fulton Bank in conjunction with the Project Ocean Wave real estate purchase made by Trevor Finn, seconded by Al Neuner; carried unanimously. Leslie Temple abstained.

Jeb Stotter adjourned the meeting at 8:53am.

NEXT MEETING: The DRIVE Board meets again on October 5th, 2022 at 8:30 a.m. at 418 Railroad Street, Danville.

Respectfully Submitted,

Al Neuner, Secretary