**NORTHUMBERLAND COUNTY**

**COVID-19 County Relief BLOCK GRANT**

**CORONAVIRUS RESPONSE**

**CARES ACT NeedS Assessment**

Northumberland County is requesting information from municipalities, non-profits, and other community-organizations impacted by COVID-19 to help determine how to allocate funds from the federal Coronavirus Aid, Relief, and Economic Security Act (CARES Act). The County has been awarded $8,203,928 in CARES Act County Relief Block Grant (CRBG) funds through the PA Department of Community and Economic Development (DCED) to address COVID-19 needs.

We are requesting that the following needs assessment be completed and submitted for consideration by **August 24, 2020.** Additional information will be available once program guidelines are complete. Funds may be available to assist on any COVID-19 related expenses that your municipality or organization has spent since March 1st, 2020 or anticipates spending by December 30th, 2020 – **funding must be used to prevent, prepare for, or respond due to the impact of COVID-19 for expenses**. The information provided will be used to assess community need but does not guarantee that funding will be available to your organization. Funds are not available for individual assistance through this program.

**Please mail or email both pages of this CARES Act Needs Assessment form by August 24, 2020.**

To: Justin Skavery, Planning Coordinator

399 Stadium Drive

Sunbury, PA 17801

Email: justin.skavery@norrycopa.net

**Person/Organization Submitting Funding Request:**

Name of Organization

Contact Person: Title:

Address:

Phone: Fax:

Email:

**Organization Type:** (Each organization or other entity in your municipality should complete their own application.)

[ ]  Non-profit [ ]  School [ ]  Municipality [ ]  Fire Dept. [ ]  Other (specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ESTIMATED Project Cost:**

Amount of CRBG funds requested: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Use of Funds\*:**

|  |  |  |
| --- | --- | --- |
| **Item** | **Amount ($)** | **Brief Description** |
| Personal Protection Equipment (PPE)*(gloves, disinfectant)* |  |  |
| Expense/projected expense *(due to canceled fundraisers, donations, etc.)* |  |  |
| Internet access/ broadband deployment |  |  |
| Other (specify: |  |  |
| *Add additional lines as needed* |  |  |

**\*The County Commissioners will rank each submission and will prioritize County need before allocating the remaining funds to all other entities.** CRBG funds may be able to assist in recouping these financial hardships but first we must be able to quantify losses and expenses. **Expenses are eligible retroactively to March 1, 2020 and through December 30, 2020. All funds must expended by December 30, 2020.**

**CRBG recipients must prevent duplication of benefits when carrying out eligible activities. A duplication occurs when a person, household, business, or other entity receives financial assistance from multiple sources for the same recovery purpose, and the total assistance received for that purpose is more than the total need.**

Have other funds have been secured for this need? (List amount and source – i.e. any other CARES Act funds, including PPP funds).

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**PROJECT DESCRIPTION NARRATIVE:**

Please describe the impact of COVID-19 to your organization and how CRBG funds can assist your organization.

* Include what problem caused by COVID-19 is being addressed. Attach any citations or other documentation available describing the problem.
* Explain the problem in terms of magnitude and duration.
* What is the solution, what you propose to do, and how this action addresses the problem?
* Include who will benefit and why.
* You must attach documentation for each expense that you are requesting, in the form of invoice(s) or quote(s).

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**Needs Assessment form submission does not guaranteed funds will be available.**

Funds may be available to assist on any COVID-19 related expenses that your municipality or organization has **spent since March 1st, 2020 or anticipates spending by December 30th, 2020**

**Questions regarding the CRBG funding process should be directed to:**

**Justin Skavery,** Planning Coordinator

Northumberland County

570-988-4220

**justin.skavery@norrycopa.net**

**Geralee Zeigler,** Program Analyst

SEDA-Council of Governments

570-524-4491 ext. 7218

**gzeigler@seda-cog.org**