



**DRIVE Board Meeting Minutes**  
February 4th, 2022

**MEMBERS PRESENT: via Zoom**

Al Neuner, James Pachuki, Justin Ross, Jeb Stotter, Leslie Temple, Dan Knorr, Dave Park, Jennifer Wakeman, Susan McGarry, Joe Kantz, Trevor Finn, Chris Young, Jeff Reber

**MEMBERS ABSENT:** John Uehling, Sam Schiccatano

**GUESTS PRESENT:** Dean Girton, Bob Snyder, Tim Hippensteel (Project Manager), Amanda Craig Bradley (Business Outreach Manager), Aidan McDonald (Facilities Manager), Amanda Schell (Administrative Assistant).

The meeting was called to order by Jeb Stotter at 8:32am.

Jeb asked for public comment on agenda items. Hearing none, he proceeded to today's agenda items.

**MINUTES:**

- January 5<sup>th</sup>, 2022 Board Meeting: Motion by Joe Kantz to accept the minutes, Al Neuner seconded the motion; carried unanimously.

**TREASURER'S REPORT**

Dan Knorr presented the Treasurer's Report. Dan noted that \$24,750 in income was reported on the December P&L due to the sale of the 'orphan parcel' of vacant land behind the DRIVE office building. Additionally, Dan said that \$100,000 was transferred from investments to operations checking to cover the Board-approved office renovation project. This will appear on January financials to be presented at next month's Board meeting.

Motion to approve the November 2021 Treasurer's Report made by Chris Young, seconded by Leslie Temple; carried unanimously.

Motion to approve the December 2021 Treasurer's Report made by Dave Park, seconded by Trevor Finn; carried unanimously.

## **STAFF REPORTS:**

### **Executive Director's Report**

Jennifer Wakeman shared with the group some of the work done by the DRIVE team in the last year in recognition of the Board of Director's Annual Meeting. She noted the completion of the 5-county wireless broadband network, 74 client meetings were held, 22 new clients added, as well as the successful completion of economic development projects with 5 companies, which added/retained 197 jobs and attracted \$23.6M in capital investment, with at least \$4M coming from the Commonwealth.

Jennifer then introduced DRIVE's new Business Outreach Manager, Amanda Craig Bradley. Amanda introduced herself as a Milton native with extensive experience in development and business outreach. She's an active volunteer in Milton and brings with her experience in grant-writing, outreach, and revitalization.

Jennifer provided an update on her recent attendance at IEDC's Leadership Summit, where she had the opportunity to meet with industry leaders from around the country to learn best practices, development, and economic drivers for 2022. Amanda Schell will share out a few reports Jennifer received from the event.

Office renovations are underway, with carpet removal complete and painting set to begin later in the month. Jennifer invited those in attendance to stop by the office to see the progress.

Jennifer continued by announcing that DRIVE will sponsor the Columbia Montour Chamber's Large Business of the Year award, which she'll present at the upcoming annual meeting to be held virtually on February 9<sup>th</sup>.

Finally, Jennifer reminded the Board of the progress DRIVE has made through the acquisition and sale of numerous properties, the addition of staff, and through collaboration with various public partners and stakeholders. Jennifer looks forward to continued regional collaboration and alignment in strategy to create lasting positive impacts in concert with stakeholders across the region. She reflected on her 5 years with DRIVE and looks forward to a future with more proactive approaches to economic development which focus on our strengths and amplify the work of our partners.

## **COMMITTEE REPORTS:**

### **Nominating Committee**

Dave Park tabled the Nominating Committee report and will provide this at March's Board of Director's meeting.

### **Broadband Committee**

Trevor Finn reported that the Broadband Committee met this past month to discuss marketing and the longterm management of the broadband network. Additionally, Trevor, Jennifer Wakeman, and Tim Hippensteel recently attended the Columbia County Commissioners meeting, where they had the opportunity to learn more about BIG and their efforts to make the network more robust in that county.

### **Old Business**

Jeb Stotter asked if there was any Old Business to address. Hearing none, he proceeded to New Business.

### **New Business**

Trevor Finn noted DRIVE's recent social media post about SBDC-graduate and DRIVE tenant Mark Burke of MYNDDSET making Pennsylvania Business Central's Top 100 People.

*Motion to add an agenda item to formally recognize the achievement of Mark Burke of MYNDDSET made by Trevor Finn, seconded by Joe Kantz; carried unanimously.*

*Motion to formally recognize the achievement of Mark Burke of MYNDDSET made by Trevor Finn, seconded by Dave Park; carried unanimously.*

Joe Kantz updated the group on a recent meeting with Jennifer Wakeman and local business owners near Mt. Pleasant Mills to discuss possible broadband network expansion there.

At 8:55am Jeb Stotter made a motion to adjourn.

**NEXT MEETING:** The DRIVE Board meets again on March 2<sup>nd</sup>, 2022 at 8:30 a.m. at 418 Railroad Street, Danville.

Respectfully Submitted,

Al Neuner, Secretary