



DRIVE Board Meeting Minutes
October 5th, 2022

MEMBERS PRESENT:

Alan Neuner, John Uehling, James Pachuki, Justin Ross (via Zoom), Jeb Stotter, Leslie Temple, Dan Knorr, Jeff Reber, Sam Schiccatano, Dave Park, Jennifer Wakeman, Susan McGarry, Joe Kantz, Trevor Finn, Chris Young, Jeff Erdly

MEMBERS ABSENT:

None

GUESTS PRESENT:

Tim Hippensteel (Project Manager), Amanda Craig Bradley (Business Outreach Manager), Aidan McDonald (Facilities Manager), Amanda Schell (Administrative Assistant).

The meeting was called to order by Jeb Stotter at 8:32am.

Mr. Stotter asked for public comment on agenda items. Hearing none, he proceeded to the approval of minutes.

MINUTES:

- September 7, 2022 Board Meeting: Motion by Joe Kantz to accept the minutes, Al Neuner seconded the motion; carried unanimously.

TREASURER'S REPORT:

Dan Knorr presented the Treasurer's Report. He noted that a debit and credit appeared on the Balance Sheet for incoming and outgoing monies in conjunction with a RACP grant for which DRIVE serves as grantor. He also noted that the Executive Committee recently acted to transfer approximately \$240,000 from DRIVE's First Columbia account to support ongoing expenses associated with the former Sunbury Hospital property. Last, he mentioned that the grant application fees that appear on the Profit & Loss statement are for two grants that DRIVE applied for as grantor on behalf of other entities and will be reimbursed for.

Motion to approve the Treasurer's Report made by Jeff Reber, seconded by Trevor Finn; carried unanimously.

STAFF REPORTS:

Executive Director Report:

Jennifer Wakeman provided the Board with an update of recent DRIVE activities. The Point Township property purchase recently closed. This will be the future site of Encina's circular manufacturing facility. A rough cash flow of the lease with them was provided to the Directors. Additionally, two parcels at 1200 Line Street on the former Sunbury Hospital property were sold.

DRIVE staff recently applied for an NTIA grant for upgrades and improvements to the broadband network. Also, DRIVE staff recently met with a representatives from the USDA to tour the DRIVE office facility and discuss the possibility of a Community Connect grant. Additionally, we received a small grant award from the Community Giving Foundations to create an outdoor "community backyard" picnic area for people working in the DRIVE building.

The RFPs for redevelopment of the Sunbury Hospital property are due on Friday, October 7th and will be reviewed by Property Committee later in the month, with a recommendation likely coming to the Board at the next meeting. Progress continues on a closing date with the Liberty Group for the Days Inn property.

Wakeman continued that an initial ruling is expected by October 20th from the ALJ regarding the petition for declaratory order from the PUC. She'll share the ruling with the Board as soon as it is received. She also attended the IEDC annual conference in Oklahoma City earlier in the month, with information gleaned from a session on the economic impacts of anchor institutions being particularly compelling. Last, she reported that she will attend the PEDDA conference in State College later this month with Tim Hippensteel, moderating a session on Rural Economic Development.

COMMITTEE REPORTS:

Property Committee:

Aidan McDonald reported that Rep. Lynda Culver recently approached DRIVE in search of possible new office space at the former Sunbury Hospital property. She and her staff toured the 300 Washington Street building and agreed to sign a two year lease at \$1500 per month. The Committee proposes to contract with Zartman Construction for \$20,000 to fitout the property for use as an office space.

Motion to approve entering into a contract with Zartman Construction to improve the 300 Washington Street property for rental made by Dave Park, seconded by Al Neuner; carried unanimously.

OLD BUSINESS:

Jeb Stotter inquired if there was any Old Business. Hearing none, he proceeded to New Business.

NEW BUSINESS:

Jennifer Wakeman reminded the Board that an auction will be held on November 12th to sell the

contents of the former Sunbury Hospital.

Trevor Finn commended DRIVE staff on their recent achievements.

NEXT MEETING: The DRIVE Board meets again on Monday, November 7th, 2022 at 8:30 a.m. at

418 Railroad Street, Danville

Respectfully Submitted,

Al Neuner, Secretary