

May 5, 2023

**MEMBERS PRESENT:** Megan Brosious, Justin Ross, Dan Knorr, Dave Park, Joe Kantz, Jeff Erdly, John Uehling, Jeb Stotter, Jeff Reber, Jennifer Wakeman, Trevor Finn, James Pachuki, Leslie Temple, Sam Schiccatano, Bashar Hanna, Chris Young

**MEMBERS ABSENT:**

**GUESTS PRESENT:**

Tim Hippensteel (Project Manager), Amanda Craig Bradley (Business Outreach Manager), Aidan McDonald (Facilities Manager), Colleen McCollum (Administrative Assistant/Bookkeeper)

The meeting was called to order by Jeb Stotter at 8:34 am.

Mr. Stotter welcomed the board, then asked for public comment on agenda items. Hearing none he moved on to accepting last meetings minutes.

**MINUTES:**

- April 5, 2023, Board Meeting: Motion by Bashar Hanna to accept the minutes, Megan Brosious seconded the motion; carried unanimously.

**TREASURER'S REPORT:** Dan Knorr presented the Treasurer's Report. He highlighted that Finance Committee met the past week about a revised investment policy and they should have something after the next Finance Committee meeting. The last Railroad Street property was sold for a little over \$600,000.00. This will finally be the last time Railroad Street will be shown on the P&L by Class and from this point on will be under Operations. Jennifer Wakeman addressed Leslie Temple's question that she had brought up during Executive Committee regarding the ground lease payment. The ground lease payment was paid in February for March that is why you are seeing a \$0 amount in the March financials. Justin Ross asked if there are bulky expenses coming out of the Sunbury Hospital property. Dan informs that the average utilities are the biggest concern specifically for winter. Jennifer and Aidan confirmed the utilities and maintenance to the building are the biggest financial burden from that property.

Motion to approve the Treasurer's Report made by Leslie Temple, seconded by Dave Park; carried unanimously.

**Executive Director Report:** Jennifer Wakeman reports that the PUC finally took up the issue and

has adopted all the recommendations from the ALJ with two minor changes. The first change is they will not be opening a proceeding. The second change is that there will be a linkage or nexus between what is asked for in a right of first refusal letter and what is being planned to provide.

**Staff Report:** Jennifer Wakeman reported that she will be going to DC later this month to participate with NREDA. Megan Brosious spoke about Kaiser Permanente acquiring Geisinger. Kaiser has the same core goals as Geisinger regarding value-based care and the health of the community. It will be a partnership between Kaiser and Geisinger merging the best of both companies into one and creates a larger network of health care for patients.

#### **COMMITTEE REPORTS:**

**Property Committee:** Aidan McDonald reported on the current sewer project. Problems have been found while doing the project, the slope of the sewer under the building is lower than the sewer system under the road. The only solution is to install a duplex grinder pump that will allow the sewer to be jetted under the road into the sewer main. Which will cost roughly \$35,000.00. Justin Ross asked if this was the only quote that was obtained. Aidan informs the price is a little high for the pump but to get the pump this week and have it installed by next week this is the best price. Aidan is looking for a motion to add ratification/consideration to the agenda.

*Motion to add ratification/consideration to the agenda made by Jeff Reber seconded by Joe Kantz; carried unanimously.*

Jeb Stotter this is now added to the agenda, and we will be looking for ratification of that decision to move forward with the change order of the approximate price of \$35,000.00 with a \$5,000.00 overage without additional authorization.

*Motion for ratification with change order with the approximate price of \$35,000.00 with a \$5,000.00 overage made by Leslie Temple seconded by Dan Knorr; carried unanimously.*

**OLD BUSINESS:** None

**NEW BUSINESS:** Presented by Jennifer Wakeman this is the second of four topics for Strategic Planning. The second topic is Community Strategies. Jennifer presented EDRP Placemaking Report and reviewed DRIVE Forward document. Jennifer discussed what downtown organizations there already are in the five counties. Some of the organizations include but are not limited to TIME in Milton, Danville Business Alliance, all Chambers, and SRI in Sunbury. The Board discussed DRIVE's role with these organizations. Ultimately concluding that DRIVE would be a great resource to these organizations. DRIVE has already collected and will continue to collect data that would be helpful to them and has created a widespread network that would be helpful for them as well.

Jeb Stotter adjourned the meeting at 10:03 am.

**NEXT MEETING:** The DRIVE Board meets again on Wednesday June 7<sup>th</sup>, 2023 at 8:30 a.m. at 418 Railroad Street, Danville PA 17821.

Respectfully Submitted,

Dave Park, Secretary